

## Effective Organisation Overview & Scrutiny Committee Work Plan 2009-10

Meeting Date	Work Programme
30 June 2009	<ol style="list-style-type: none"> <li>1. Report on Overview &amp; Scrutiny Committees - Terms of Reference</li> <li>2. Information Report on Improvement Plan 2009/10</li> <li>3. 2008/09 Year End Outturn Report</li> <li>4. Corporate Strategy – Key Performance Indicators &amp; Actions for 2009/10 – Understanding the corporate priorities relevant to the Committee’s ‘terms of reference’ in order to establish a baseline for making proposals for changes to the Corporate Priorities in 2010/11</li> </ol>
30 September 2009	<ol style="list-style-type: none"> <li>1. First Quarter Monitoring Report</li> <li>2. Feasibility Report for possible review of ‘The Executive Forward Plan’</li> <li>3. Update Report presenting correct performance indicators relevant to this Committee and feedback on referrals previously made to SMC</li> <li>4. Two Feasibility Reports - subject to expected topic registration forms being submitted (on HR and Project Management)</li> </ol>
24 November 2009	<ol style="list-style-type: none"> <li>1. Second Quarter Monitoring Report</li> <li>2. Presentation on Risk Management</li> <li>3. Scoping Report for Review on Effective Use of the Executive Forward Plan</li> </ol>
12 January 2010	<ol style="list-style-type: none"> <li>1. Attendance of the Executive Leader &amp; the Executive Member for Corporate Services</li> <li>2. Budget Strategy Report</li> <li>3. Report presenting the Council’s Annual Audit Letter from the Audit Commission</li> <li>4. Interim Report for Scrutiny Review of ‘The Effective Use of the Executive Forward Plan’</li> </ol>
<b>23 February 2010</b>	<ol style="list-style-type: none"> <li><b>1. Third Quarter Monitoring Report</b></li> <li><b>2. Draft Final Report for Review of ‘The Effectiveness of the Executive Forward Plan’</b></li> <li><b>3. Workplan, Forward Plan Extract &amp; Topic Registration Form for possible review of ‘The existing arrangements for traineeships in the City of York’</b></li> </ol>
<b>16 March 2010</b>	<ol style="list-style-type: none"> <li><b>1. Final Report for signing off – re review of ‘The Effectiveness of the Executive Forward Plan’</b></li> </ol>